Government of Pakistan

Prime Minister’s Office (Public)

                                     Earthquake Reconstruction & Rehabilitation Authority

**INVITATION FOR EXPRESSION OF INTEREST (EOI)**

1.      The Earthquake Reconstruction & Rehabilitation Authority (ERRA), Islamabadintends to   pre-qualify Firms for providing Consultancy Services as follow (full / partial), who must be registered with the Income & Sales Tax Departments:-

a. Provide Consultancy Services for efficient functioning / up-gradation of MIS at ERRA Headquarters.

b. Assist in handling / capacity building for e-Governance and Project Management at ERRA Headquarters

 c.  Develop functional requirements (Business Requirement Documents), and Interface Designs e-solution

d.  Management / up-gradation of ERRA Website

e.  Develop training material and conduct training and workshops on the existing / developed IT systems and applications.

2.      The interested firms may send their proposals along with following details:-

List of services offered.

Working strength.

A brief description of experience and skills.

Details of affiliation with technical organizations.

Financial standing of the company for the last two years.

3. Applications for prequalification should be submitted in sealed envelopes, delivered to the office mentioned below on or before***1000 hours*** on **10th August, 2015** be clearly marked “Application to pre-qualify for providing “IT Consultancy Services”.

4.   The authority reserves the right to accept or reject any application or cancel the process of prequalification without assigning any reason to the applicant(s). However, the Authority shall upon request communicate to any applicant who submitted an application, the grounds for its rejection of application or cancelling the process of prequalification, but is not required to justify those grounds.

5. Only short listed firms will be contacted for a detailed discussion and analysis.

**Sd/-**

Advisor (MIS)

ERRA Head office, Murree Road, Islamabad

                                                               Ph: 051-9030975